

TOWNSHIP OF SOUTH HACKENSACK  
OFFICE OF EMERGENCY MANAGEMENT

To : Mayor Romano and Township Committee

From: Michael J Ward Coordinator

Re: Department Report 2nd Half of 09

Date: December 11, 2009

THE FOLLOWING IS WHAT HAS TRANSPIRED SINCE THE LAST REPORT:

Oem has been active with several storms and reorganizing our office. Below is what we have accomplished since July 1st.

- Attended National Night Out where we gave out preparedness information.
- Meet with Fire and EMS Chief regarding procedures
- Followed up with Dr. DeFabiis on the approval of the Memorial School Operations Plan
- In discussion with Det/Sgt Licamara on doing an exercise at the school in 2010.
- Requested to be on Trade Shade Tree Development Committee, met several times and put together an operations plan that was turned over to the township committee for approval.
- Monitored elevation level of the Saddle River and watched the Green Street Ditch, which needs to be cleaned and jetted
- Assisted Bergen County Mosquito Commission with the installation of the deflector at the Saddle River Bridge, this deflector will move the debris from side to side without it getting stuck under the bridge. This took (2) two days to complete.
- Attended several preparedness meetings for both the NJ Emergency Preparedness & New Jersey First Aid Council
- Continued to update the NIMS Federal Database with 09 information, township is still in compliance. Must discuss the further training of Officers, Volunteers and town employees
- H1N1 Flu came upon us and could get worst, I have been in contact with Mid Bergen Health and the County Health Dept. Departments were informed and information was distributed, Will keep track of this ongoing flu.
- Attended H1N1 Flu Pandemic School preparedness conference in Somerset.

- Will be updating the First Responder Prophylaxis Program with the new officers of the Fire and EMS Departments, as well as all new critical employees.
- Updated the Right to Know and Business contacts
- Attended field day no problems occurred.
- Met with Tom of Connor Strong Insurance on safety hazards in the township.
- Developed a fire evacuation plan and map for town hall, completed drawing being completed by Sgt Rizer of the South Hackensack
- Attended a meeting with department heads regarding a AVL system for township vehicles.
- Attended safety course and procedure class at Public Service Electric group in Clifton
- Attended NJSFAC Conference in Lake Harmony Pa in October.
- Worked with all emergency departments during power outage in October. DPW, Fire, EMS & Police should be commended on a job well done, no casualties occurred
- Attended NJEMS Conference in Atlantic City, attended several EMS and OEM preparedness sessions. During this conference was the November Nor'easter that hit the southern part of the state. Did get a tour of the Wildwood areas much repairs needed.
- The following week attended the League of Municipalities also in Atlantic City where I attended several seminars on preparedness and checked with many vendors, both old and new.
- Attended tree lighting ceremony and provided safety
- Sent articles to Kevin Kopek on preparedness to be placed on the township web-site. More articles to follow,
- Letter to all department heads advising them that our Emergency Operations Plan needs to be updated by May of 2010, I will be sending a disk to all department heads with the plan for their input before final approval by Bergen County and State OEM.
- This past year we had an overwhelming amount of rainfall,
- Involved with teaching numerous Incident Command Courses throughout the county which enhances my skills if we have an incident. Will be attending many more training sessions in the upcoming months as well.

On the side of safety, we have had several meetings this year; The JIF has been impressed on how we as a township improved our safety record. Each department has been working throughout the year to improve our safety record. We are part of the MEL Insurance Fund where we are required to attend safety training, new schedule for 2010 being developed with input from the individual departments. If anyone sees any safety issues throughout the town please report it to the police department. There was a complaint on the Fire Hydrant extensions, this will be conveyed to the new Fire Chief will be meeting later this month with him. They will do the best they can but have requested that residents and businesses adopt a fire hydrant and take care of it. Thank you to all for your support and cooperation. South Hackensack's Departments work as a TEAM which means "Together Everyone Achieves More"

Yours in Preparedness

Michael J Ward  
Emergency Manager/ Safety Delegate